**Scientific Workshop Proposal**

Submission deadline: **10 November 2023**

This document is a template for all the information relevant to each **Scientific Workshop** to be organized within EuCAP 2024. There can be 1 or 2 proposers. If the proposal is accepted **information from this form will be used to advertize the scientific workshop on the conference website and in the program book**. Please note that only a small number of Scientific Workshops can be accommodated at EuCAP 2024.

Please complete and submit no later than **Friday 10** **November 2023** in PDF format to ***shortcourses@eucap2024.org***.

EuCAP 2024 is a physical event. However, in case EuCAP 2024 needs to take place partially/totally online due to the COVID sanitary situation, please specify what would be your preference for your proposed Scientific Workshop:

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| --- | --- |
| **I am interested in offering the Scientific Workshop online in case the current pandemic situation does not allow a physical event**  |  |

Please use your workshop title for the email subject line.

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| **Proposer 1 – main point of contact** |
| **Name** |  |
| **Company/Organization** |  |
| **City, Country** |  |
| **Email** |  |
| **Telephone** |  |

|  |
| --- |
| **Proposer 2 (optional)** |
| **Name** |  |
| **Company/Organization** |  |
| **City** |  |
| **Email** |  |
| **Telephone** |  |

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| --- |
| * Workshop title
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**Abstract:**

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| * Abstract and motivation (100 words)
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**Workshop outline:**

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| * Please describe the format for the workshop, identifying the existence of keynote speakers, panel, invited papers, technical sessions, and so on. (100 words);
* We encourage you to provide a graphical abstract: enclose a high-resolution picture relevant to the workshop content (it is the responsibility of the proposers that the picture can be published on EuCAP webpage without IP violation).
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**Short CVs of key speakers:**

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| * Please provide information on the key people speaking at the workshop (100 words)
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* **Conference Topic/Track**

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| Please select the relevant codes(s) from the conference topics and tracks shown on the website, e.g., A14, T10 |

* Please list the key people for the Workshop Scientific Committee who will solicit the presentations, papers and panels

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| --- | --- | --- |
| **Name** | **Affiliation, Country** | **Email** |
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* Please indicate the number of time slots you will require for the duration of your workshop

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| --- | --- |
| 1 slot = 1hr 40 min |  |
| 2 slots = 3hrs 20 mins |  |
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| * Any comments:
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| * Provide any specific plans that may be considered for promoting the workshop
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* Has this scientific workshop or a similar one already been offered at a conference? Yes/No

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| * If yes, which conference and year, and with how many attendees
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