# Short Course Proposal

Submission deadline: **10 November 2023.**

This document is a template for all the information relevant to a Short Course to be organized within EuCAP 2024. There can be 1 or 2 instructors. If the proposal is accepted, **information indicated by an** \* **will be used to advertize the Short Course on the conference website and in the program book**. The total reward to the instructor(s) of the advanced and tutorial course with N registered participants will be a fixed amount of 250 € up to N=10 and 50 € x (N-5) when N>10. The reward for an Educational Session instructor is fixed to 150 €. The proposal should be submitted via e-mail ***shortcourses@eucap2024.org*** for evaluation by the TPC and the Short Courses Chair.

EuCAP 2024 is a physical event. However, in case EuCAP 2024 needs to take place partially/totally online due to the COVID sanitary situation, please specify what would be your preference for your proposed Short Course:

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| **I am interested in offering the Short Course online in case the current pandemic situation does not allow a physical event**  |  |

Please use your course title for the email subject line.

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| **Instructor 1 – main point of contact** |
| **Name** |  |
| **Company/Organization** |  |
| **City, Country** |  |
| **Email** |  |
| **Telephone** |  |

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| --- |
| **Instructor 2 (optional)** |
| **Name** |  |
| **Company/Organization** |  |
| **City, Country** |  |
| **Email** |  |
| **Telephone** |  |

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| --- |
| * Short Course title\*
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* Has this short course or a similar one already been offered at a conference? Yes/No

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| * If yes, which conference and year, and with how many attendees
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* What type of short course is being proposed\*

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| --- | --- | --- | --- | --- |
| Advanced course for a specialised audience |  |  | Tutorial |  |

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| Educational Session |  |

**Abstract**\*:

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| * Abstract and motivation (50-100 words)\*
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**Graphical abstract**\*:

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| * Please enclose a high-resolution picture relevant to the course content (it is the responsibility of the instructor that the picture can be published on the EuCAP webpage without IP violation)\*
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**Recommended prerequisites for attendees (if any)**\*:

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| * The course requires a basic knowledge of… (0-100 words)\*
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**Learning objectives**\*:

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| * After the course the participant will be able to… (100-200 words)\*
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**Course outline**\*:

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| * Program of the course. Please describe the format and content of the short course (200-300 words)\*
* Any remarks, e.g. whether participants need to bring a laptop, etc.
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| * Instructor 1 – Photo and biography (100-200 words)\*
* In case of an Educational Session, describe your teaching experience.
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| * Instructor 2 – Photo and biography (100-200 words)\*
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| * Key bibliography
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